

**Meeting Notes for the Inaugural Meeting of
Bagby Aerodrome joint Consultative Committee “BAJCC”**

Held virtually via Webex and telephone

Date: 18th November 2020 Time: 18:00 Duration 1hour 40minutes

Present:

Craig Allinson (CA)	HDC Planning
Peter Bondar (PB)	Technical facilitator
Ann Rawlinson (RW)	???
Martin Scott (MS)	Airfield owner
Tom White (TW)	BAJCC Secretariat
Cllr Wilkinson (PW)	HDC Counsellor

Absent:

Stephen Hornsby	Action for Refusal	Declined to attend
Matthew Fox	Fox Aircraft Engineering	No reply
Bagby PC		No reply
Thirkleby PC		No reply

Prior circulated documents:

Agenda
BAJCC operating principles
Management Airfield Report
Presentation Airfield Monitoring System
Draft Airfield Complaints Procedure
Formal letter of invitation

Meeting Notes:

The meeting followed the format of the published agenda:

Welcome

- 1) Apologies
- 2) Introductions
- 3) Declarations of Interest (as required)
- 4) Review of BAJCC Terms of Reference (For familiarisation purposes)
- 5) Proposed Chairman Discussion (if required)
- 6) Airfield Management Report (Airfield Development Section 6.5 BAJCC ToR)
- 7) Airfield Management Report (Operational Aspects Section 6.5 BAJCC ToR)
- 8) Report and review any breaches of conditions (Section 4.1 BAJCC ToR)
- 9) Presentation on Airfield Monitoring System (followed by Q+A)
- 10) Presentation on Website and Social Media initiatives (followed by Q+A)
- 11) Resolutions and confirmations of agreed actions (reviewed and noted)
- 12) AOB

The meeting was recorded for the purposes of allowing accurate notes to be completed. Once the meeting notes have been circulated the recording will be deleted.

No apologies were received from any missing party.

There were no declarations of interest.

The TOR for BAJCC were formally accepted without comment.

It was agreed that for meetings held in cyber space PB would act as technical facilitator and chairman, for meetings held physically at Bagby TW would be chairman.

MS presented the Airfield Management Report.

MS reviewed the complaints received and promulgated breaches with interaction from CA,

PB presented the Airfield Monitoring System and the new website and Facebook pages. CA pointed out that certain key dates in January and April were required to be achieved in regard to the Airfield Monitoring system, PB acknowledged these and stated that work would be done to ensure these dates were met.

It was agreed that in the event of a perceived serious breach of conditions relating to aircraft that PB would facilitate, if required, a short notice meeting and provide as much technical data as was available to assist.

Attendees were asked to comment on the format, content, appropriateness and quality of the meeting. There were no negative comments.

It was agreed to schedule another meeting in cyberspace in approximately 4 months' time.

The meeting was then concluded.